



FRANKLIN COMMUNITY HIGH SCHOOL

Extra-Curricular/Co-Curricular (ECA) Code of Conduct

Franklin Community High School has a Code of Conduct for students who participate in athletic, extra-curricular, and co-curricular events. Please take some time to review the current Extra-Curricular/Co-Curricular Code of Conduct.

Extra-curricular/Co-curricular Activities (E/CA) Code of Conduct

This code of conduct includes all Franklin Community High School students who drive to school and/or are involved in any school sponsored extra curricular and/or co-curricular activities. This includes all clubs, community service groups, special interest clubs, community service groups, honor societies, performing arts groups, student journalism group, and any other group determined by administration to be a part of this category. All athletic groups and related personnel will not fall under this policy. These groups will follow the athletic code of conduct. If there is ever a question of which policy a group will fall under the final determination will be made by building administration.

A student drives to school or who is a member of a Franklin E/CA group or team, in any capacity must be willing to assume the responsibilities that go along with being a member of a team or group. E/CA students are highly visible to a large segment of the school and the community. Thus, to participate in E/CA groups or teams as representatives of the school, students should be held to high standards of conduct. It is with this reasoning in mind that Franklin Community High School will adhere to the policies outlined below. E/CA students are role models and therefore are expected to be positive examples in school citizenship, scholastic effort, leadership, and personal appearance.

Participation in E/CAs requires a student to commit time and effort to excel, to learn cooperation and team effort, and to exemplify good behavior both at school and away from school. Participation in high school E/CAs is a privilege, not a right, and said participation may be denied any time that the conduct of a student is judged to be disruptive to the discipline, good order, or moral or educational environment of the high school.

E/CA students, as representatives of Franklin Community High School, should serve as role models at school and in the community. Therefore, E/CA students are expected to adhere to the Code of Conduct the entire calendar year. Students who cannot accept this challenge and responsibility should not become involved with the Franklin Community High School E/CA programs. E/CA students are expected to follow the E/CA Code at all times including the time when they are away from school and not involved in school activities. E/CA students should avoid situations or leave events where activities are occurring that violate this Code of Conduct, specifically parties or clubs. Self discipline learned from the E/CA experience should teach each student to make prudent decisions about his/her associations and behaviors.

E/CA GENERAL GUIDELINES

1. Any student in violation of the school rules, as listed in the student handbook, will be disciplined by the school. If a E/CA student is suspended from school, the student is ineligible to practice or to participate in any practices, contests, events, or performances during the term of the suspension.
2. A sponsor/advisor/teacher/coach/director (hereafter known as 'sponsor') shall establish specific group rules needed to ensure that the group functions smoothly. These rules are to supplement the E/CA code and are not to supersede it. A sponsor may discipline the student within the structure of the sponsor's specific team rules. E/CA students are expected to share the E/CA rules with their parents/guardians.
3. At the first official practice/meeting of each E/CA group, the sponsor will conduct a team meeting where the FCHS E/CA code of conduct and team rules and expectations will be covered. Sponsors will discuss the harmful consequences of substance use and abuse, encourage student athletes to maintain drug-free lives, and provide information as to where they can receive assistance, if needed.
4. An E/CA student who has been suspended from a group any percentage of the school year is expected to continue his/her association with the group as directed by the sponsor. The student may be required to attend all practices/meetings but may not be permitted to represent the group at an event. A student who has been suspended from participation for a full calendar year or longer will not associate with that group or any other E/CA group during the suspension.
5. A student may not attend a practice, event, or contest unless the student arrives at school by 9:30 AM on the day of the practice or contest. See attendance guidelines for specific information regarding late arrival.

INAPPROPRIATE BEHAVIORS THAT WILL BE ADDRESSED

A. General conduct: Felonies, Misdemeanors, Acts of Delinquency, or behavior which discredits the group, team, and/or school

Violation of local, state, or federal law, or failing in a substantial number of instances to comply with the directions of sponsors and/or rules of the E/CA program and the school are all grounds for suspension. A student will be suspended from E/CAs for the use of violence, force, coercion, threat, intimidation, passive resistance, or other conduct constituting an interference with the athletic program. Damage or theft involving any school and/or private property, intentionally causing bodily harm to fellow students or school employees, intimidating any student with the intent of obtaining money, and possessing weapons are all grounds for suspension. A student will be suspended for urging other students to engage in the above conduct.

If a student is found to be in violation of any of the above, the consequence will be immediate suspension from the team. The length of the suspension will be determined by administration. The student may be suspended from E/CA participation, dismissed from the team/group, or suspended for the remainder of the student's high school career.

B. Hazing

The Board of School Trustees believes that hazing activities of any type are inconsistent with the educational process and prohibits all such activities at any time in school facilities, on school property, and at any Corporation-sponsored event.

Hazing shall be defined for purposes of this policy as performing any act or coercing another, including the victim, to perform any act of initiation into any class, group, or organization that causes or creates a risk of causing mental, emotional, or physical harm. Permission, consent, or assumption of risk by an individual subjected to hazing shall not lessen the prohibitions contained in this policy.

If a student is found to be in violation of any of the above, the consequence will be immediate suspension from the team/group. The length of the suspension will be determined by administration. The student may be suspended from participation, dismissed from the team or group, or suspended for the remainder of the student's high school career.

C. Use of Alcohol, Tobacco and Other Drugs (hereafter referred to as ATOD's)

Franklin Community High School believes that the E/CA student who uses ATOD's is a danger to himself/herself, his/her fellow students, and his/her opponents. FCHS further believes that the primary purpose of the ATOD policy should be to educate, identify, and intervene. It is important to educate the student about the dangers of controlled substance use and to provide opportunities for assistance to those who endanger their health as well as the safety of others by engaging in the use of ATOD's. Education can direct students away from substance use and abuse and toward a safe, healthy, and drug-free life. Identifying student's who may be using or abusing ATOD's can provide those student's the opportunity to receive counseling and assistance. With this in mind, FCHS enforce the following ATOD policy:

At no time is an E/CA student who participates on a team/group permitted to consume, deal, deliver, or possess alcohol, tobacco, or other drugs (ATOD's) during his/her high school career. This rule is in effect twelve (12) months of the year. Penalties are cumulative throughout a student's entire high school career.

Under this code, there are two circumstances in which a student can be subjected to the penalties named above:

1. Notification to a school official by verified police report or court action substantiating a violation of this code.
2. A school-initiated investigation which determines that a violation has occurred. Rumors and innuendoes are not a basis for determining if an infraction has occurred.

ADDRESSING INAPPROPRIATE BEHAVIORS

A. First Offense

The student shall be suspended from participation on any team/group for 12 weeks. If the student is suspended for an ATOD violation the student must also complete the following:

1. The student must schedule an assessment at a school-approved facility. Written documentation from the facility verifying the scheduled assessment must be provided to the school.
2. The student must adhere to any recommendations made by the approved facility as a result of the assessment.
3. The expenses of the assessment and treatment are the responsibility of the student and the parent/guardian.
4. The student and the parent/guardian will be expected to sign a release of information from the facility to the Franklin Community High School.
5. The student must agree to submit to additional random drug screens (outside of and in addition to the random drug testing program) for 365 calendar days from the time of issuing penalty.
6. These additional random drug screens must result in negative test results for the student to remain eligible to participate.
7. The expense of the random drug screens are the responsibility of the student and the parent/guardian.

8. The student will be required to practice/attend meetings or functions for the duration of suspension, but may not represent the school in any performance or event.

Failure to undergo an ATOD assessment or to successfully pursue and complete the recommendations made as a result of the assessment will result in the student receiving a 365 calendar day suspension.

B. Second Offense

The student shall be suspended from participation in any E/CA for 365 calendar days from the time of issuing penalty. If the student the ATOD and would like to return to participation in E/CA after the 365 calendar day suspension, the student must agree to the following conditions:

1. The student must receive an assessment at a school approved facility. Written documentation from the facility to verify the completed assessment must be provided to the school.
2. The student must adhere to any recommendations made by the approved facility as a result of the assessment.
3. The expenses of the assessment and treatment are the responsibility of the student and the parent/guardian. The student and the parent/guardian will be expected to sign a release of information to Franklin Community High School.
4. The student must agree to submit to additional random drug screens (outside of and in addition to the random drug testing program) for 365 calendar days from the time of issuing penalty.
5. These random drug screens must result in negative test results for the student to remain eligible to participate.
6. The expense of the random drug screens are the responsibility of the student and the parent/guardian.

C. Third Offense

The student shall be suspended from all E/CA participation for the remainder of the student's high school career.

OTHER PROVISIONS

1. If a student has multiple violations of the E/CA code of conduct and/or group/team rules the principal and sponsor may suspend the student from E/CA participation, dismiss the student from the group/team, or suspend the student for the remainder of the student's high school career.
2. In the event the student is a part of a co-curricular group where a part of the student's grade is based on activities outside of the school day the following protocol will be used.
 - a. The student will still be subject to all other parts of this code of conduct.
 - b. The student and parent can choose to withdraw from the course and the student will receive a W (withdrawal) on his/her transcript.
 - c. If the student does not choose withdraw from the course the student will still attend the class, but will be required to complete an alternate assignment (determined and assigned by the teacher) to appropriately allow the student to earn point values equal to the points missed.
 - d. The nature of the course may not allow item (c) to occur in an appropriate manner. In this case the teacher may develop a set of independent study course work to compensate for both the classwork and the co-curricular work. The student must understand that the teacher will consider all pre and post preparation work along with the work of the actual event in order to determine an appropriate assignment that equals the amount of work the other students are completing.
 - e. If the student's suspension carries over to the next semester the student may be withdrawn from the course at the semester break. Future re-enrollment will be determined by the sponsor, guidance counselor, and administration. After a third infraction the student will not be permitted to re-enroll.

Activities Conflict Co-Curricular (class related – i.e., newspaper and yearbook) and Extracurricular (athletics and clubs) Cooperative Agreement.

The administrators of these programs understand that scheduling conflicts will occur. In order to deal with each participant fairly, a consistent policy is necessary. The participant must understand that the ultimate responsibility is for the student to communicate any scheduling conflicts to his/her coach and director.

1. Under this agreement, coaches, directors and sponsors must communicate between departments **in a timely fashion**. The participant **MUST COMMUNICATE** the conflict at least one (1) week in advance to the coach, director or sponsor.

ACTIVITIES CO-CURRICULAR (class related – i.e., newspaper and yearbook) and EXTRACURRICULAR (athletics and clubs)

Cooperative Agreement

The faculty and staff of these programs understand that scheduling conflicts will occur. In order to deal with each participant fairly, a consistent policy is necessary. The participant must understand that the ultimate responsibility is for the student to communicate any scheduling conflicts to his/her coach and director.

1. Under this agreement, coaches, directors and sponsors must communicate between departments **in a timely fashion**. The participant **MUST COMMUNICATE** the conflict at least one (1) week in advance to the coach, director or sponsor.
2. LEVELS OF PRIORITY FOR CONFLICTS
 - a. The student will still be subject to all other parts of this code of conduct.
 - a. **Competition should always take precedent over practice although every effort should be made to attend all practices.**
 - b. If two competitions occur simultaneously and one is for advancement to a higher level, the participant will attend the competition for advancement.
 - c. If simultaneous competitions are of equal priority and the student has informed director, coach or sponsor with at least one week's notice, **the student may select which event to attend** without penalty (i.e., no lowering of grade, no reduction of playing or performance time, or reduction of participation).
 - d. If simultaneous competitions are of equal priority and the student has not informed director, coach or sponsor with at least one week's notice, the participant will accept the consequences.
3. If the student has met requirements of notifications:
 - a. In the case of an activities conflict, students may receive an alternative assignment in a co-curricular event. Graded activities such as performances may be assessed as non-applicable or the student will be graded on their alternative assignment.
 - b. If absent from performance, athletic event or non-athletic event due to simultaneous competitions, no penalty will be enforced (i.e.: no benching, no reduction of playing or performance time, or reduction of participation).
 - c. If there is a simultaneous competition or conflict and time allows the participant to do both, the participant may not sit and watch other levels of competition in which he/she is not personally participating. The participant is to go to his/her other competition. Parents are responsible for providing transportation from one event to another with a note from a parent explaining the mode of transportation. This note must be approved 24 hours prior to the competition.
4. If there is a practice and competition conflict:
 - a. An effort to get to practice after or prior to competition is required.
 - b. If competition is a home event, the participant is to immediately report to practice as soon as his/her portion of the competition is over. The participant is to be excused from any portion of competition in which he/she is not personally participating as determined by IHSAA team and individual sports guidelines (Team Sports: football, volleyball, soccer, basketball, baseball, softball) (Individual Sports: cross country, golf, tennis, swimming and diving, wrestling, track).